



# ***EMS Organizational Implementation Model***

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# *Presentation Topics*

- DRMS Organization
- DRMS EMS Scope
- EMS Organizational Structure
- Core EMS Program
- Capturing Site Variability
- Promoting Communication



# ***DRMS Organization***

The Defense Reutilization and Marketing Service (DRMS) is a business unit of the Defense Logistics Agency (DLA) responsible for:

“the administration of Department of Defense (DOD) personal property reutilization and disposal programs worldwide in accordance with the Federal Property and Administrative Services Act of 1949, as amended”



# *DRMS Organization*

- 1,500 personnel stationed at 114 offices
  - Located in 39 states but operate in all 50 states
  - Located in 16 Countries
  - Forward deployed offices in Southwest Asia
  - Operations divided into US (East, Central and West), Europe, Asia/Pacific and SW Asia regions
- DRMS HQ located in Battle Creek, MI



# *DRMS EMS Scope*

- EMS implemented at 97 Defense Reutilization and Marketing Offices (DRMOs)
  - DRMOs with permitted activities
  - Located in 37 states, 10 countries and all DRMS regions
  - Implementation sites are tenants on DOD facilities
- Environmental Management Representatives (EMRs) appointed at key positions within the organization
  - Headquarters - EMR/alternate
  - Regional HQs - 7 EMRs/alternates
  - DRMOs - 80+ EMRs representing one or more location



# *DRMS EMS Scope*

- Operational complexity varies among DRMOs:
  - RCRA Part B or 90 day hazardous waste storage facilities
  - Scrap activities
  - Centralized Demilitarization Centers (CDCs)
  - Controlled Property Centers (CPCs)
  - Hazardous Waste Disposal Contracts
- Regulatory requirements vary depending on office and mission location (e.g., country, state, county, host)



# *Core EMS Program*

What is a Core EMS program?

- DRMS' Core EMS program implementation concept is designed to address 80%+ of the administrative requirements of an organizational EMS program at the HQ level

What is the role of the HQ (DRMS) EMR?

- Maintain an EMS Core Instruction (EMS guidance from HQ level to site level)
- Identify Core Significant Aspects common throughout the organization
- Develop Core Objectives, Targets and Action Plans - minimum expectations
- Develop objectives, targets and action plans for HQ offices
- Develop organizational EMS awareness training
- Provide an internal audit system/develop internal audit questions
- Coordinate external audits
- Provide training for EMRs/EMS auditors
- Maintain key EMS documents and supporting material on an intranet site



# *Core EMS Program*

## What is the role of the Regional (DSD) EMR?

- Manages EMS implementation within a geographic area
- Facilitates communication between HQ and site EMS programs
- Coordinates data collections and taskings
- Identifies EMS training requirements
- Assists in external audit coordination
- Consolidates DRMO management review briefings
- May develop regional aspects, objectives, targets and action plans

## What is the role of the Site (DRMO) EMR?

- Implements EMS at a DRMO field office
- Adapts Core EMS program to local requirements via a site supplement
- Coordinates with Host facility EMS program
- May develop site specific aspects, objectives, targets and action plans





# *Capturing Site Variability*

Ok – so the Core EMS program covers 80+%, what about the other 20% ??

- Site supplements to the Core Instruction created by the site (DRMO) EMR describe/identify:
  - Local legal requirements (state, county, country, host)
  - Unique local procedures such as SOPs
  - Interactions with the host facility EMS program
  - Local emergency requirements/plans
  - EMS procedures that the site elects to follow that are above the basic requirements of the Core Instruction
- Site Management and the site EMR may elect to establish site specific aspects, objectives, targets and action plans that are in addition to the Core requirements.



# *Promoting Communication*

- Appointing EMRs at each organizational level promotes communication up and down the chain of command
  - HQ level management briefing includes summary of DRMO EMS activities provided by each DSD EMR
  - Simplifies accomplishment of data collection and dissemination of EMS information
- Share audit results, innovative approaches, and EMS information between organizational regions and sites
- Utilize Public Affairs to highlight program success at implementation sites
  - Helps to recognize the efforts of EMRs
  - Improves EMS involvement by encouraging others to participate



# *Questions?*

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- DRMS EMS program on line for DRMS users at:

<https://www.drms.dla.mil/drms/intranet/environmental/environmental.htm>